

# Annual Council

11 May 2016

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Members of the public are welcome to attend and listen to the discussion of items in the "open" part of the meeting. Please see notes at end of agenda concerning public rights to speak and ask questions.



The Council meets in the Court Room of the Town Hall which is located on the ground floor. Entrance is via the main door or access ramp at the front of the Town Hall. Parking bays for blue badge holders are available in front of the Town Hall and in the car park at the rear of the Town Hall.



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## To the Members of the Borough Council

You are summoned to attend the **annual meeting** of the **Eastbourne Borough Council to be held at the Town Hall, Eastbourne**, on **Wednesday, 11 May 2016** at **6.00 pm** to transact the following business.

## Agenda

- 1. Election of Mayor.**
- 2. Declarations of interests by members.**

Declarations of disclosable pecuniary interests (DPIs) by members as required under Section 31 of the Localism Act and of other interests as required by the Code of Conduct (please see note at end of agenda).

- 3. Minutes of the ordinary meeting held on 17 February 2016.**

Previously circulated.

- 4. Notification of apologies for absence.**

**5. Appointment of Deputy Mayor.**

**6. Investiture of Mayor's Consort.**

**7. Mayor's Chaplain.**

Notification of appointment.

**8. Executive arrangements.**

*(Note: The election of Leader of the Council took place at the Annual Meeting on 27 May 2015. The Leader was appointed to a 4-year term of office in accordance with the provisions of the Local Government and Public Involvement in Health Act 2007.)*

Leader of the Council to report:

(a) Any changes in respect to the names of those Councillors serving on the Cabinet and the Councillor appointed as Deputy Leader of the Council (and Deputy Chairman of the Cabinet) and the respective areas of responsibility for each member of the Cabinet.

(b) That the terms of reference and constitution of the Cabinet be as set out in the Council's Constitution.

(c) That delegations to individual Cabinet members in respect of executive functions have not been made at this time.

**9. Establishment of Council committees, appointment of chairmen, deputy chairmen and members to serve on Council committees, appointment of chairman and non-executive directors on boards and other appointments.**

(1) To agree the proposed number and allocation of seats, receive nominations and vote thereon. *Please see reports 8(a) and 8(b) referred to below.*

(2) To confirm the continuation of the following bodies with terms of reference as set out in the Council's Constitution that have a fixed membership or to which members are appointed by the Chief Executive, Deputy Chief Executive or relevant Senior Head of Service as the need arises:

- Equality Steering Group
- Council Panels
- Recruitment Panels
- Task Groups
- Project Boards

(3) That the existing independent persons (Mr Allen Gales and Mr Trevor Elliott) be re-appointed under the provisions of the Localism Act 2011 and continue to hold office for the period up and until a recruitment to these positions, planned for later this year, is completed.

- (a)** Political balance and allocation of seats. (Pages 1 - 4)

Report of Senior Local Democracy Officer.

- (b)** Nominations from Group Leaders. (Pages 5 - 12)

*(Note: Any additions or amendments proposed by Group Leaders to the listings in the appendix will be reported at the meeting.)*

**10. Programme of meetings for 2016/17.** (Pages 13 - 14)

The calendar was last approved by Council on 17 February 2016. It is subject to the following changes:

**Cabinet** – 6 December 2016 at 6.30pm (was 7 December). Date is still subject to confirmation.

**Planning Committee**

*New dates:* 2016: 20 September, 18 October, 15 November, 13

December, 2017: 17 January, 28 March, 25 April and 30 May.

*Old dates to be removed:* 2016: 27 September, 25 October, 22 November, 2017: 3 January, 31 January, 21 March, 18 April, 16 May.

**Conservation Area Advisory Group** – 22 November 2016 (was 15 November)

**Joint Staff Committee** – 30 November 2016 (was 16 November).

**11. Delegation of non-executive functions.**

Council to approve the delegation of non-executive functions, including terms of reference, to Committees, Sub-Committees, other Council bodies as set out in the relevant sections of the Council's Constitution.

**12. Scheme of delegations to officers and proper officer functions.**

The Council is required each year to approve the scheme of delegations to officers and proper officer functions as set out in the relevant sections of the Council's Constitution.


**13. Appointments to outside and other bodies.**

To receive nominations from Group Leaders and vote thereon.

*(Note: Any additions or amendments proposed by Group Leaders to the listings in the appendix will be reported at the meeting.)*

- (a)** Nominations by Group Leaders. (Pages 15 - 20)

To receive nominations from Group Leaders and vote thereon.



**Robert Cottrill**  
**Chief Executive**

**Please note that at the conclusion of the Annual Meeting there will be a brief interval before the Ordinary Meeting of the Council which will follow.**

**Disclosure of interests** - Members should declare their interest in a matter at the beginning of the meeting, and again, at the point at which that agenda item is introduced.

Members must declare the existence and nature of any interest.

In the case of a disclosable pecuniary interest (DPI), if the interest is not registered (nor the subject of a pending notification) details of the nature of the interest must be reported to the meeting by the member and subsequently notified in writing to the Monitoring Officer within 28 days.

If a member has a DPI or other prejudicial interest he/she must leave the room when the matter is being considered (unless he/she has obtained a dispensation).

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